



# Haryana Government Gazette

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## PART—I

### Notifications, Orders and Declarations by Haryana Government

HARYANA GOVERNMENT

PERSONNEL DEPARTMENT

#### Notification

The 7th May, 2015

**No.25/1/2013-1SIII.**— In exercise of the powers conferred under rule 6(1)(a) of the Haryana Superior Judicial Service Rules, 2007, the Governor of Haryana in consultation with the Punjab and Haryana High Court is pleased to

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appoint the following officers as Additional District and Sessions Judges in the State of Haryana as per terms and conditions stipulated in order issued *vide* Government Endst. No. 25/1/2013-1SIII, dated 10th April, 2015 with effect from the date mentioned against their names:—

Sr. No.	Name of the officer with designation	Station of Posting/ Date of Joining
1.	Sh. Rajinder Pal Singh, Additional District and Sessions Judge	Sirsa 14.04.2015
2.	Sh. Praveen Kumar Lal, Additional District and Sessions Judge	Narnaul 13.04.2015
3.	Sh. Narender Pal, Additional District and Sessions Judge	Jind 15.04.2015
4.	Ms. Sonika, Additional District and Sessions Judge	Rohtak 14.04.2015
5.	Sh. Hem Raj, Additional District and Sessions Judge, Additional Legal Remembrancer and Special Secretary to Government of Haryana, Law and Legislative Department.	Chandigarh 15.04.2015

D. S. DHESI,  
Chief Secretary to Government Haryana.

**HARYANA GOVERNMENT  
PERSONNEL DEPARTMENT**

**Notification**

The 07th May, 2015

**No. 28/16/2002-4SIII.—** On the recommendations of the Punjab and Haryana High Court, the Governor of Haryana is pleased to designate Sh. Parmod Goyal, Additional District and Sessions Judge as District and Sessions Judge w.e.f. 01.03.2015.

D. S. DHESI,  
Chief Secretary to Government Haryana.

**HARYANA GOVERNMENT  
STATE ELECTION COMMISSION,  
NIRVACHAN SADAN, PLOT NO. 2, SECTOR-17, PANCHKULA**

**Notification**

The, 18th May, 2015

**No. SEC/4E-II/2015/5534:—** In accordance with the provisions contained in Sections 163, 164, 165 and 166 of the Haryana Panchayati Raj Act, 1994 read with Rules 8, 9, 9A, 10, 10A, 11 and 12 of the Haryana Panchayati Raj Election Rules, 1994 and powers conferred under Sub-section (1) of Section 212 of the Haryana Panchayati Raj Act, 1994, the State Election Commission, Haryana, hereby directs that the photo based voters list in respect of all wards of Gram Panchayats, Panchayat Samitis and Zila Parishads of those districts whose wardbandi has been completed by the Government i.e. Sonepat, Yamuna Nagar, Sirsa, Panchkula, Faridabad, Palwal, Kaithal, Rohtak, Fatehabad, Hissar, Panipat, Narnaul, Rewari, Mewat, Kurukshetra, Jind and Jhajjar shall be prepared for the 5th Panchayat General Election with qualifying date as on 01.01.2015.

2. The voters list of the Gram Panchayats, Panchayat Samitis and Zila Parishads of the above referred districts shall be prepared with the help of NIC by taking a photo based data of the relevant part of Assembly Electoral Rolls

finally published on 21.01.2015 alongwith all supplements carried out by the Election Commission of India. The voters list is to be prepared on the format attached at Annexure "A". The voters list shall be prepared in accordance with the procedure and schedule given hereunder: -

i.	The photo based draft voters list of Gram Panchayats, Panchayat Samitis and Zila Parishads of the districts referred to above in para 1 shall be prepared ward wise on the format attached as Annexure "A" with the help of NIC by taking a photo based data of the relevant part of Assembly Electoral Rolls finally published on 21.01.2015 alongwith all supplements carried out by the Election Commission of India and deleting the names of those persons who have died. (Rule-8).	22.05.2015 to 12.06.2015
ii.	Preliminary publication of voters list for inviting claims and objections (Rule 9).	13.06.2015
iii.	Last date for receipt of claims and objections.	22.06.2015 (up to 03.00 PM)
iv.	Last date for disposal of claims and objections by the District Electoral Officers (Panchayat). {Rule 10 (1)}.	25.06.2015
v.	Last date for filing an appeal before District Election Officer (P) against the decision of District Electoral Officer. {Rule 10 (2)}	30.06.2015
vi.	Last date by which the appeal shall be disposed off by the Revising Authority {Rule 10 (2) and (3)}	07.07.2015
vii.	Final publication of voters list (Rule 10-A).	15.07.2015

3. It is further directed that two copies of the database with photo images alongwith C.D of the electors of the relevant part of Assembly Electoral Rolls finally published on 21.01.2015 be obtained free of cost from concerned Election Tehsildar / Election Naib Tehsildar concerned. The relevant data has also been provided to the NIC, therefore for any assistance you may approach to the District Informatics Officer concerned.

4. It is further directed that it should be ensured that all the names and images of voters entered in the Assembly Electoral Rolls finally published on 21.01.2015 are entered in the ward-wise draft voters list prepared as per sub-para (i) of para 2 above, after deleting the names of those voters, who have died, after due verification from Birth and Death Register maintained by authorities concerned.

5. It is further directed that while preparing the draft voters list, if it is found that the address of any elector is not available (zero address) in the Vidhan Sabha List, the District Electoral shall make physical verification in this respect and after verification if it is found fictitious/bogus, his/her name shall be deleted from the voters list.

6. It is further directed that while preparing the wardwise voters list, it should be ensured that the name of same person has not been included in the voters list for more than one ward (electoral division) of the Gram Panchayat, Panchayat Samiti and Zila Parishad. It should also be ensured that the name of same person has not been included in the voters list for any ward (electoral division) more than once.

7. It is further ordered that draft voters list shall be published as under:

- i) Three copies of the relevant portion of the voters list shall be made available to the concerned Gram Sachivs i.e. one for affixing on the notice board of Gram Panchayat Office, second for affixing at a conspicuous place of the villages to which it pertains and third will remain with him for the inspection by the public free of cost for inviting claims and objections.
- ii) Two copies of the relevant portion of voters list shall be made available to the concerned Tehsildar, i.e. one for affixing on the notice board of the Tehsil Office and second will be kept in his office for inspection by the public free of cost.
- iii) Two copies of the relevant portion of voters list shall be made available to the concerned Block Election Officer (Block Development & Panchayat Officer), i.e. one for affixing on the notice board of concerned Panchayat Samiti Office and second will be kept in his office for inspection by the public free of cost.
- iv) One copy of the voters list shall be made available to Executive Officer of Zila Parishad which shall be kept in his office for inspection by the public free of cost.
- v) One copy of the voters list shall also be made available to the District Election Officer (P) for affixing on the notice board of his office.

- vi) One copy of the voters list shall also be made available to the concerned District Electoral Officer which shall be kept in his for the inspection by the public free of cost.

A notice with regard to the publication of the voters list as specified above shall be affixed at the offices of Gram Panchayats, Panchayat Samitis and Zila Parishads and also on the notice boards of the Tehsil Office and Block Election Office (BDPO) and notice board of the Deputy Commissioner-cum-District Election Officer (P) concerned and also at one or two conspicuous places within which village to which the list pertains.

8. The concerned District Election Officer (Panchayat) shall give the widest possible publicity to the above programme by munadi in villages, issue of press notes and other handouts and also by inserting paid advertisements in the two local news papers and making publicity through electronic media, so that any person, who has attained the age of 18 years as on 01.01.2015 and is eligible to be registered as voter, may apply to the Specified Officer concerned for inclusion his name in the voters list. In case of munadi, necessary entry shall be made in the relevant revenue record (Rapat Rojnamcha Vakyati) and record of Gram Panchayat.

9. In order to facilitate the electors and the public to obtain information regarding voters list and to file claims and objections, the Deputy Commissioner-cum-District Election Officer (P) shall set-up suitable number of voters Registration Information and Collection Centres within the territorial limits of the Gram Panchayats, Panchayat Samitis and Zila Parishad. These centres will also make available the prescribed forms, on demand free of cost, for filing claims and objections and receive the same for the consideration and decision by the concerned District Electoral Officer. The forms shall also be hosted on the website of the District Administration, so that these can be downloaded and used by any person for filing claim and objection. As and when any person files claim and objection, he shall be given a receipt in the prescribed format given in the form.

10. The concerned District Electoral Officer may, subject to any prescribed restrictions, employ such persons as he thinks fit for the preparation of wardwise voters list of Gram Panchayats, Panchayat Samiti and Zila Parishad.

11. The voters list, as prepared for draft publication, shall also be hosted on the official website of the concerned district for the information of the public and inviting claims and objections. The copy of the draft voters list alongwith CD (Compact Disc) may also be provided to all the recognised Political Parties in the State of Haryana.

12. The District Electoral Officer shall, after holding such summary enquiry into the claims and objections as he thinks fit, record his decision in writing within three days and shall make available on demand a copy of such decision to the objector free of charge forthwith.

13. Any person aggrieved by the orders of District Electoral Officer may within prescribed period file an appeal to the Deputy Commissioner-cum-District Election Officer (P) concerned within a prescribed period. The District Election Officer (P) shall within the specified time decide the appeal. The Decision of the District Election Officer (P) on any appeal shall be final.

14. The District Electoral Officer, as soon as he has disposed of all the claims and objections presented to him, shall forward a list of such claims and objections alongwith his orders thereon to the District Election Officer (P), who shall cause the voters list to be corrected, in accordance with the orders passed by the District Electoral Officer or by him in revision under sub-rule (2) of rule 10, as the case may be. The voters list so amended shall be final and two copies thereof duly signed by the District Electoral Officer and District Election Officer (P) shall be kept in their offices and shall be published in a manner prescribed under rule 9 together with list of additions and corrections prepared in accordance with the said orders.

15. After completion of every stage of the preparation of voters list process, the concerned District Election Officer (P) shall send information of the statistical data in the format attached as Annexure-“B” to the State Election Commission, Haryana, Panchkula.

16. It is further directed that a copy of voters list of Gram Panchayats, Panchayat Samitis and Zila Parishads on its final publication on 15.07.2015 shall be submitted to the State Election Commission, Haryana on the same date and two copies thereof alongwith CD (Compact Disc) shall be supplied free of cost to all the recognised Political Parties in the State of Haryana under intimation to the State Election Commission.

17. It is further directed that the final voters list of Gram Panchayats, Panchayat Samitis and Zila Parishads be hosted with search facility on the website of the District Administration and State Election Commission, Haryana.

**Annexure-A**  
**मुख्य पृष्ठ**

2015 में प्रकाशित ग्राम पंचायत/पंचायत समिति/जिला परिषद मतदाता सूची सम्बन्धित विधान सभा क्षेत्र का नाम :-

जिले का नाम :	भाग संख्या : क्रमांक नं० _____ से _____ तक			
<hr/>				
1. (क) ग्राम पंचायत का नाम व वार्ड संख्या : खण्ड का नाम : (ख) पंचायत समिति का नाम व वार्ड संख्या : (ग) जिला परिषद् व वार्ड संख्या :				
<hr/>				
2. पुनरीक्षण का विवरण				
पुनरीक्षण का वर्ष :  पुनरीक्षण की तिथि : पुनरीक्षण का स्वरूप : प्रकाशन की तिथि :	नामावली पहचान :  नये परिसीमित निर्वाचन क्षेत्रों के विस्तारानुसार सभी अनुपूरकों सहित एंकीकृत व वर्ष ____ की पुनरीक्षित मूल निर्वाचक नामावली			
मतदाताओं की संख्या				
<hr/>				
आरंभिक क्रम संख्या	अंतिम क्रम संख्या	पुरुष	महिला	कुल

कुल पृष्ठों का पृष्ठ: 1

## वार्ड संख्या

(नाम)

पंचायती राज संस्था निर्वाचन नामावली, 2015

भाग संख्या —————

<b>1</b>	पहचान पत्र का क्रमांक <b>SX1030964</b>	*1/044	<b>2</b>	पहचान पत्र का क्रमांक <b>FX1808252</b>	*2/044	<b>3</b>	पहचान पत्र का क्रमांक <b>HR/03/14/0153003</b>	*03/044
नाम : लछमी देवी पति : सत्यावन मकान नं : 1 आयु : 24 लिंग : महिला			नाम : माई राम पिता : माम चन्द मकान नं : 4 आयु : 60 लिंग पुरुष			नाम : लछमी पति : माई राम मकान नं : 4 आयु : 55 लिंग : महिला		
<b>4</b>	पहचान पत्र का क्रमांक <b>HR/03/14/0153003</b>	*04/044	<b>5</b>	पहचान पत्र का क्रमांक <b>HR/03/14/0153004</b>	*05/044	<b>6</b>	पहचान पत्र का क्रमांक <b>HR/03/14/0153003</b>	*06/044
नाम : वीरभान पिता : जासु राम मकान नं : 4 आयु : 36 लिंग : पुरुष			नाम : देवी पति : वीरभान मकान नं : 4 आयु : 34 लिंग : महिला			नाम : मिहा सिंह पति : जासु राम मकान नं : 4 आयु : 34 लिंग : पुरुष		
<b>7</b>	पहचान पत्र का क्रमांक <b>HR/03/14/0153008</b>	*7/044	<b>8</b>	पहचान पत्र का क्रमांक <b>FSX1808401</b>	*08/044	<b>9</b>	पहचान पत्र का क्रमांक <b>FSX1644640</b>	*09/044
नाम : कर्मवीर पिता / पति : माई राम मकान नं : 4 आयु : 33 लिंग : पुरुष			नाम : शीला पति : मिहा सिंह मकान नं : 4 आयु : 32 लिंग : महिला			नाम : कमलेश पति : कर्मवीर मकान नं : 4 आयु : 24 लिंग : महिला		
<b>10</b>	पहचान पत्र का क्रमांक <b>FSX1644582</b>	*10/044	<b>11</b>	पहचान पत्र का क्रमांक <b>FSX1644624</b>	*11/044	<b>12</b>	पहचान पत्र का क्रमांक <b>FSX1644640</b>	*12/044
नाम : सोनू पिता : वीरभान मकान नं : 4 आयु : 23 लिंग : पुरुष			नाम : धर्मवीर पिता : माई राम मकान नं : 4 आयु : 23 लिंग : पुरुष			नाम : राम पाल पिता : माई राम मकान नं : 4 आयु : 24 लिंग : पुरुष		
<b>13</b>	पहचान पत्र का क्रमांक <b>FSx1807940</b>	*13/044	<b>14</b>	पहचान पत्र का क्रमांक <b>HR/03/14/0153011</b>	*14/044	<b>15</b>	पहचान पत्र का क्रमांक <b>HR/03/14/01153991</b>	*15/044
नाम : अंगूरी पिता : रति राम मकान नं : 5 आयु : 68 लिंग : महिला			नाम : मांगे राम पिता : रति राम मकान नं : 5 आयु : 39 लिंग : पुरुष			नाम : सुख देवी पति : मांगे राम मकान नं : 5 आयु : 33 लिंग : महिला		
<b>16</b>	पहचान पत्र का क्रमांक <b>FSx1833052</b>	*16/044	<b>17</b>	पहचान पत्र का क्रमांक <b>HR/03/14/0154135</b>	*17/044	<b>18</b>	पहचान पत्र का क्रमांक	*18/044
नाम : जय कमार पिता : आशा राम मकान नं : 5 आयु : 65 लिंग : पुरुष			नाम : कृष्णपाल पिता : जय कुमार मकान नं : 5 आयु : 29 लिंग : पुरुष			नाम : कृष्ण पाल पति : जे कुमार मकान नं : 5 आयु : 25 लिंग : पुरुष		
<b>19</b>	पहचान पत्र का क्रमांक	*19/044	<b>20</b>	पहचान पत्र का क्रमांक <b>FSX1602085</b>	*20/044	<b>21</b>	पहचान पत्र का क्रमांक <b>HR/03/14/0153012</b>	*21/044
नाम : सुख बैन पिता : जय कुमार मकान नं : 5 आयु : 24 लिंग : पुरुष			नाम : सुमन देवी पिता : शुकाम्पाल मकान नं : 5 आयु : 25 लिंग : महिला			नाम : साधु राम पति : राम चन्द मकान नं : 7 आयु : 51 लिंग : पुरुष		
<b>22</b>	पहचान पत्र का क्रमांक <b>HR/03/14/0153013</b>	*22/044	<b>23</b>	पहचान पत्र का क्रमांक <b>HR/03/14/0153014</b>	*23/044	<b>24</b>	पहचान पत्र का क्रमांक <b>HR/03/14/01153992</b>	*124/044
नाम : शन्ति पिता : साधु राम मकान नं : 7 आयु : 45 लिंग : महिला			नाम : राम जुवाहरी पिता : साधुराम मकान नं : 7 आयु : 35 लिंग : पुरुष			नाम : कृष्ण कुमारी पिता : राम जुवाहरी मकान नं : 8 आयु : 31 लिंग : महिला		
<b>25</b>	पहचान पत्र का क्रमांक <b>HR/03/14/0253016</b>	*25/044	<b>26</b>	पहचान पत्र का क्रमांक <b>HR/03/14/0153018</b>	*26/044	<b>27</b>	पहचान पत्र का क्रमांक <b>FSX1808021</b>	*27/044
नाम : अंगूरी पिता : मामन सिंह मकान नं : 8 आयु : 71 लिंग : महिला			नाम : मुरती देवी पिता : बलवान सिंह मकान नं : 8 आयु : 45 लिंग : महिला			नाम : रमेश पति : मामन सिंह मकान नं : 8 आयु : 43 लिंग : पुरुष		
<b>28</b>	पहचान पत्र का क्रमांक <b>HR/03/14/0253016</b>	*25/044	<b>29</b>	पहचान पत्र का क्रमांक <b>HR/03/14/0153018</b>	*26/044	<b>30</b>	पहचान पत्र का क्रमांक <b>FSX1808021</b>	*27/044
नाम : अंगूरी पिता : मामन सिंह मकान नं : 8 आयु : 71 लिंग : महिला			नाम : मुरती देवी पिता : बलवान सिंह मकान नं : 8 आयु : 45 लिंग : महिला			नाम : रमेश पति : मामन सिंह मकान नं : 8 आयु : 43 लिंग : पुरुष		

\* — 2015 को अंतिम प्रकाशित विधान सभा मतदाता सूची का क्रमांक / भाग नं 0  
आयु 01/01/2015 के अनुसार संशोधित

**Annexure-“B”****Information regarding claim and objection**

Name and Ward No.			No. of claims received	No. of objections received	Detail of claim and objections				Detail of Appeals				
Gram Panchayat	Panchayat Samiti	Zila Parishad			Claims		Objections		Received	Accepted	Rejected		
					Accepted	Rejected	Accepted	Rejected					
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.	11.	12.		

Signature of Officer

**HARYANA GOVERNMENT****HOME DEPARTMENT****Notification**

The 6th May, 2015

**No. 3/1/2011-1H(C).**— The Governor of Haryana is pleased to extend the term of Mr. T.P. Garg (Retd.), Commission of Inquiry constituted by Haryana Government *vide* notification No. 3/1/2011-1H(C) dated 5th March, 2011 for a another period for Six months from i.e. 1st April, 2015 to 30th September, 2015 on the same terms & conditions.

This issues with the concurrence of the Finance Department conveyed *vide* their U.O. No. 2/29/2011-5F. G-I/8475(15) dated 5th May, 2015.

Chandigarh:  
The 30th March, 2015

P. K. MAHAPATRA,  
Additional Chief Secretary to Government,  
Haryana, Home Department.

**HARYANA GOVERNMENT****HIGHER EDUCATION DEPARTMENT****Notification**

The 28th April, 2015

**No. KW 20/21-2011 UNP (5).**— In exercise of the powers conferred by Sub-section (4) of Section 32 of Haryana Private Universities Act, 2006 and all other powers enabling him in this behalf, the Governor of Haryana hereby allows G.D. Goenka University, Gurgaon to frame its First Ordinance.

VIJAI VARDHAN,  
Additional Chief Secretary to Government of Haryana,  
Higher Education Department, Chandigarh.



## FIRST ORDINANCE

(As per section 32 (1) of Haryana Private Universities Act, 2006)

### **G.D.Goenka University**

G D Goenka Education City, Gurgaon Sohna Road,  
Haryana – 122103 India.

[www.gdgoenkauniversity.com](http://www.gdgoenkauniversity.com)

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## **CHAPTER I**

### **GENERAL PROVISIONS**

#### **1. Short Title, Extent and Commencement**

- a) The “First Ordinance” shall mean **The First Ordinance of G.D. Goenka University, Sohna Road, Gurgaon.**
- b) This Ordinance shall come into force with effect from the date of their publication in the official Gazette by the State Government.
- c) Nothing in this Ordinance shall debar the G.D. Goenka University from amending in part or whole of this or the subsequent Ordinances.
- d) The amended Ordinance (s), if any, shall come into effect as per Section 32 (3) & 32(4) of the Haryana Private Universities Act, 2006.

#### **2. Definitions**

In this Ordinance, unless the context otherwise requires,

- a) **“Academic Council”** means the Academic Council of the University;
- b) **“Academic Staff”** means a teacher or any other person required to impart education or to guide research or to render guidance in any other form to the students for pursuing a course of study of the University;
- c) **“Academic Year”** means a period of nearly twelve months devoted to complete the requirements specified in the scheme and curriculum of the concerned programme(s) and apportioned into semesters or trimester or annual term as applicable stipulated in the Ordinances.
- d) **“Administrative Staff”** means any person who is an employee of the University, other than a teacher, who is primarily responsible for dealing with the administrative matters of the University;”

- e) "**Authorities**" mean the authorities of the University within the meaning of Section 21 of the Haryana Private Universities Act, 2006;
- f) "**Board of Management**" means the Board of Management of the University;
- g) "**Board of Studies**" means the Board of Studies of each Department/School;
- h) "**Central Government**" means the Government of India;
- i) "**Chancellor**" and "**Vice Chancellor**" mean, the Chancellor and Vice Chancellor of the University, respectively;
- j) "**Controller of Examinations**" means the Controller of Examinations of the University;
- k) "**Constituent Unit**" means a Constituent Unit of the University which may consist of one or more Academic Departments/Programs;
- l) "**Department**" means an Academic Department of a Faculty/School of the University;
- m) "**Dean**" means the Dean of a Faculty/School of the University;
- n) "**Employee**" includes any person employed by the University to work in the University, and includes a Teacher, Officer (other than the Visitor and a Visiting Teacher) and any other employee of the University;
- o) "**Governing Body**" means the Governing Body of the University;
- p) "**Government**" means the Government of Haryana;
- q) "**Haryana Act**" means the Haryana Private Universities Act, 2006, here-in-after referred to as the Principal Act or the Act;
- r) "**Non-Academic and Non-Administrative Staff**" means an employee of the University, other than academic and administrative staff;
- s) "**Officer**" means an Officer of the University;
- t) "**Prescribed**" means prescribed by the Act, and Ordinances, Statutes or Regulations of the University;

- u) **“Registrar”** means the Registrar of the University;
- v) **“Regulation”** means the Regulations made by any authority of the University for the time being in force;
- w) **“School”** means a School of Studies of the University, which may consist of one or more academic departments/programs;
- x) **“Sponsoring body”** in relation to the University means Genuine Promoters(*a company registered u/s 25 of the Companies Act, 1956*);
- y) **“State”** means the State of Haryana;
- z) **“Student”** means a person duly admitted as a full-time or part-time student in any Faculty/School or Institution of the University in accordance with the Regulations to undergo a course of study or research leading to a degree or diploma or certificate of the University;
- aa) **“Teacher”** means a Professor, Associate Professor, Assistant Professor duly appointed by the University;
- bb) **“University”** means the G.D.Goenka University Sohna Road Gurgaon;
- cc) **“Visiting Teacher”** means a visiting Professor, Associate Professor, Assistant Professor or any other person required to impart education or to guide research or to render guidance in any other form to the students for pursuing a course of study of the University or Faculty/School maintained by the University;
- dd) **“Visitor”** means the Visitor of the University;
- ee) Any reference to **“any Officer, Authority, Body, Committee or Board”** in this Statute, where the context allows, may include the following:
  - (i) Any Officer of the University within the meaning of Chapter II of this statute.
  - (ii) Any Authority of the University within the meaning of Chapter III of this Statute;

- (iii) Any Committee or Board of the University within the meaning of Chapter III of this Statutes;
- (iv) Any School of the University;
- (v) The Library of the University;
- (vi) Bodies managing Students Residences etc.;
- (vii) The Internal Audit Unit;
- (viii) Academic Records Office; or
- (ix) Any Officer, Authority, Body, Committee or Board to be appointed or established.

Definitions specified in the Section 2 of the Haryana Act No. 32 of 2006 shall also apply unless otherwise required.

## **CHAPTER II**

### **ADMISSIONS AND ENROLMENT OF STUDENTS**

#### **3. Admissions and Enrolment of Students**

- a) Admission of students shall be done on the basis of merit providing equal opportunity to all without any discrimination on the basis of gender, religion, region, caste, color or creed.
- b) The procedures for the offer of admissions, deposition of admission fee & other charges and enrolment shall be in accordance with the Regulations framed for the purpose.
- c) Admission of the students will be made as per provisions of the Section 35 of the Haryana Act, which is as follows:
  - (i) Merit for admission in the University may be determined either on the basis of marks or grade obtained in the qualifying examination and/or achievements in co-curricular and extra-curricular activities and/or on the basis of marks or grade obtained in the entrance test conducted at the State level either by an Association of the Universities conducting similar courses, or by any agency of the State.

Provided that admission in professional and technical courses shall be made only through an entrance test as provided in Clause (vi) hereunder.
  - (ii) A minimum of 25% seats for admissions in the university shall be reserved for students of the State of Haryana, out of which 10% seats shall be reserved for students belonging to Scheduled Castes of the State of Haryana.

Provided, in case, G.D. Goenka University, has collaboration with reputed foreign or international Universities or other institutions of other similar nature, the Government may relax the percentage of this reservation and the same shall be applicable.

- (iii) The number of seats in different Programmes shall be as approved by Academic Council of the University and/or as approved by relevant statutory bodies, wherever applicable, from time to time.
- (iv) To be eligible for admission to the first year of any of the Programmes of the University, a candidate must fulfill the minimum eligibility criteria for the particular Programme as per approval of the University on year to year basis.
- (v) The minimum eligibility criteria for admission to any programme will be clearly specified and publicized through newspapers and the official website of the University for convenience of the students prior to the start of the admission process.
- (vi) In addition to minimum eligibility criteria, candidates applying for Programmes in School of Fashion & Design will have to successfully complete Design Aptitude Test (DAT) and appear for a Personal Interview. All other Programmes applicants will have to successfully complete GATA (Goenkan Aptitude Test for Admission) and Personal Interview.
- (vii) In case, a candidate has completed his/her equivalent examination from an overseas board, he/ she shall necessarily have to obtain and submit along with his/her application, a certificate of equivalence from the AIU or an Equivalence Committee of the University and meet such conditions as may be prescribed by it from time to time.
- (viii) In case, the Admission Committee of the University is not satisfied with the character or antecedents of an applicant(s), in the overall interest of maintaining the academic standards and discipline in the

University, the University shall have the exclusive right not to admit him/her to the University.

- (ix) If information/particulars furnished by a candidate/student are found to be false, or if material information has been suppressed, he/she shall not be considered for admission and if he/ she has already been admitted on the basis of such information, his/ her admission shall stand automatically cancelled and the entire fee of any description whatsoever paid by him/ her shall stand fully forfeited, besides legal action at his/her cost.
- (x) The candidates appearing for compartment examination(s) may also apply for admission provided they are not ineligible otherwise. Proof of clearing the compartment examination(s) is required to be submitted by the student(s) at least one day before the last date of admission or as per directions of the regulatory body, if any.
- (xi) Mere possession of the prescribed academic qualifications does not entitle a candidate for admission.
- (xii) A candidate who wishes to be admitted after a gap period of one year and/ or, more (after passing the qualifying examination) shall submit his application along with an affidavit duly Notarized, justifying the reasons of gap period and certifying that he/ she had not taken admission in any college and had not been rusticated or had not been convicted for a criminal offence. He/she will necessarily have to comply with the minimum eligibility criteria applicable in the year of admission.
- (xiii) The unfilled seat(s) in any reserved category, will get converted to the General category with the approval of Vice Chancellor.

- (xiv) An admission fee as decided and approved by the University from time to time must be paid at the time of admission and shall be non-refundable under any circumstance whatsoever.
- (xv) After confirmation of a seat, if the student wants to withdraw his/her admission the following charges will be forfeited and the rest will be refunded:
- (1) Admission is withdrawn on or before commencement/registration date of the Academic Session:
    - Application Fee
    - Admission Fee
    - 30% of 1<sup>st</sup> Semester Fee
  - (2) Admission is withdrawn within one month of commencement /registration date of the Academic Session:
    - Application Fee
    - Admission Fee
    - 50% of 1<sup>st</sup> Semester Fee
  - (3) Admission is withdrawn after one month of commencement /registration date of the Academic Session:
    - No refund will be granted except the Security Deposit.
- xvi) No objection certificate or Migration/ Transfer Certificate for a mid-course withdrawal shall only be given by the University to a student after he/she has deposited the balance fees and any other dues outstanding to the University as per affidavit submitted by him/her at the time of admission.

- xvii) Ragging, its abetment, eve-teasing and / or any kind of mental or physical harassment, either directly or indirectly, of any student(s) by whatsoever name called which may hurt the sensibilities or self-esteem of a student(s), inside or outside the University and/or its hostel(s) / mess, cafeteria is strictly prohibited by law.

Disorderly conduct whether by words spoken or written or by an act, which has the effect of teasing, treating or handling with rudeness any other student(s), indulging in rowdy or indiscipline activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or junior student(s) or asking the student(s) to do any act or perform something, which such student(s) will not do in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student shall constitute an act of ragging.

Association, active or passive, with any unlawful organization including holding and/or participating in demonstrations, inciting violence, displaying notices or circulating handbills in the University and/or its hostel (s)/mess strictly prohibited.

Smoking, consumption of alcohol, drugs or any other intoxicant by whatsoever name called within the University premises and/or its hostel (s)/mess is strictly prohibited.

Any student carrying fire arm or any dangerous weapon in and around the University premises and/or its hostels shall be suspended forthwith and enquiry will be held to award punishment including expulsion from the University.

Besides police/legal action, a student found indulging in any such activity(s) shall be expelled from the University. In case of expulsion from the University, under such circumstances, the student's tuition, development and/or any other fee paid by him/her shall be forfeited.

- xviii) All admissions made by the Admission Committee are provisional and subject to confirmation by the Vice Chancellor of the University. If the admission of a candidate(s) is not confirmed for any reason whatsoever, the liability of the University will be limited only to the refund of full fees paid by the candidate(s) and that there shall be no further liability on the University and / or any of its employee(s).
- xix) The procedure for enrolment and admission shall be such as may be specified from time to time by the Act, or any Statutes, Ordinances, Regulations or Rules of the University.

## **CHAPTER III**

### **PROGRAMME OF STUDIES**

#### **4. PROGRAMME OF STUDIES**

- a) The University shall offer innovatively designed Programmes in areas of science, technology, medicine, commerce, engineering, law, information technology, agriculture & allied science, management (business, hotel, hospitality, tourism, etc.), biotechnology, media, journalism & mass communication humanities and other disciplines, which have strong relevance to development and growth of the country, leading to Bachelors & Masters Degrees and Diplomas. The University may also run Certificate Courses of short durations.
- b) The University shall offer research degree Programmes such as Master of Philosophy (M.Phil), Doctor of Philosophy (Ph.D) and Post Doctoral degree of Doctor of Letters/ Doctor of Science/ Doctor of Laws degrees in its chosen areas. Research Degree Programmes will be offered at the Schools/ Constituent Units of the University subject to the general guidance of the Academic Council, and will be overseen by the University Research Council.
- c) The University may confer Honorary Degree or similar academic distinction on a distinguished personality who has contributed significantly in his/her area of expertise.
- d) The University may run regular full-time/part-time diploma and certificate courses in various disciplines of the University.

- e) The nomenclatures of various degrees shall be in accordance with the nomenclature as specified by UGC under Section 22 of the University Grants Commission Act, 1956.
- f) The structure of the academic programmes and their duration shall be in accordance with the norms of UGC/ any other relevant Statutory Body.
- g) The University shall make provisions in its Regulations to enable students to concurrently convert their courses of studies into integrated degree programmes of durations approved by the Academic Council.
- h) The University shall make provisions in its Regulations selectively for conducting Bridge Programmes enabling entry of students from different examination authorities.
- i) The University shall make provisions in its Regulations selectively for giving credit for CSR activities or for services rendered in Home Guard, Para Militarily Service, National Cadets Copes, National Service Scheme, Scouts & Guides, or the like.
- j) The University shall make provisions in its Regulations selectively for encouraging and developing the students skill sets like critical thinking, communication, soft skills, team work, research and attending summer/winter school organized by institutions in India and abroad etc. and give credit for the same.
- k) The University shall make provisions in its Regulations selectively for admissions through lateral entry and migration.
- l) The Board of management shall specify the administrative structure of the departments/units of the University and frame Regulations for smooth running and effective management of their academic programmes, cooperation and coordination among them and their linkage with industries and other agencies.

- m) The Board of Management shall frame Regulations for periodic reviews of the working and the performance of the School/Departments/Constituent Units.
- n) The academic programmes of the departments/ Units shall be approved by the Academic Council which shall ensure high standards of the programmes.
- o) The further provisions shall be such as may be specified from time to time by the Act, or any Statutes, Ordinances, Regulations or Rules of the University.

## **CHAPTER IV**

### **AWARD OF DEGREES, DIPLOMAS, CERTIFICATES AND OTHER ACADEMIC DISTINCTIONS**

#### **5. AWARD OF DEGREES, DIPLOMAS, CERTIFICATES AND OTHER ACADEMIC DISTINCTIONS**

- a) Degrees, Diplomas, Certificates and other academic distinctions shall be awarded to students who have pursued the approved programme of studies at the University and have passed the examination of the University fulfilling the requirements laid down in the Regulations.
- b) The Degrees, Diplomas, Certificates and other Distinctions as decided by the Academic Council, shall be awarded in an Annual Convocation every year or in any special functions.
- c) The text and the format of the degree and diploma documents, certificates and citations shall be as approved by the Academic Council.
- d) The visitor, or in his absence, the Chancellor, or in his absence the Vice Chancellor shall preside over the Convocation.
- e) Further provisions shall be such as may be specified from time to time by the Act, or any Statutes, Ordinances, Regulations or Rules of the University.

## **CHAPTER V**

### **FELLOWSHIPS, SCHOLARSHIPS, STIPENDS, MEDALS AND PRIZES**

#### **6. FELLOWSHIPS, SCHOLARSHIPS, STIPENDS, MEDALS AND PRIZES**

- a) Awards of Fellowships, Scholarships, Stipends, Medals and Prizes shall be instituted as decided by the Academic Council and approved by the Board of Management.
- b) The eligibility criteria for the fellowship, scholarship, stipend and awards, their values and, where required, their tenure, and the methodology and procedure for selection for awardees, shall be approved by the Board of Management on the recommendations of the Academic Council.
- c) A Standing Award Committee shall be constituted by the Academic Council for selection of awardees under different categories, for which Regulations shall be made.
- d) The Academic Council shall frame Regulations for the Scholarships & Awards.
- e) Further provisions shall be such as may be specified from time to time by the Act, or any Statutes, Ordinances, Regulations or Rules of the University.

## **CHAPTER VI**

### **EXAMINATIONS**

#### **7. EXAMINATIONS**

- a) The programme structures and examinations shall be based on semester system. However, the Academic Council may approve Trimester/ Annual system for specified programmes.
- b) There shall be a rigorous and continuous evaluation of the level of learning of students and their acquisition of knowledge of which the End Term Examination shall be a component.
- c) The other components (tutorials, class tests, laboratory assignments, seminars, projects, simulations exercises, experiential learning, home assignments, viva etc.) of evaluation and their weightage for each course unit shall be decided by the Board of Studies of the School/Constituent Units and shall require approval of the Academic Council. Credit Units for each programme shall also be decided by the Board of Studies of each School/Constituent Units.
- d) The Board of Studies of the School/Constituent Units with the approval of Academic Council may give weightage for Corporate Social Responsibilities (CSR) activities or for services rendered in Home Guard, Para Militarily Service, National Cadets Copes, National Service Scheme, Scouts & Guides, or the like.
- e) The University shall constitute an Examination Committee at the University level to devise detailed procedure for an efficient, transparent and fair evaluation of students, including coordination of activities relating to conduct of examinations.

- f) The guidelines for an efficient, transparent and fair evaluation of students, including the conduct of the Examinations, shall be prepared by the Examination Committee to be approved by the Academic Council.
- g) The University will also constitute Examination Discipline Committee to consider and decide cases relating to the acts of misconduct, misbehavior, indiscipline and/or use of unfair means by the students in the examinations.
- h) Regulations for examination shall be framed by the Academic Council for consideration and approval of the Board of Management.
- i) The medium for instructions and examination shall normally be English, except in language courses where it is necessary to use the corresponding mediums.
- j) The Academic Council shall frame Regulations for remunerations to be paid to the paper setters, moderators, examiners/evaluators, invigilators, tabulators and other staff engaged on examination duties.
- k) Further provisions shall be such as may be specified from time to time by the Act, or any Statutes, Ordinances, Regulations or Rules of the University.

## **CHAPTER VII**

### **UNIVERSITY FEES**

#### **8. UNIVERSITY FEES**

- a) The fee structure of the University shall be designed to be adequate to cover the cost of providing quality education comparable to the best by international standards including modern infrastructure, well equipped laboratories and libraries, computers and networking facilities, drawing and retaining the best, well qualified & experienced faculty providing special professional courses to enhance employability of students and creating abundant other necessary facilities for all round professional development of students.
- b) While fixing the fee structure, the University will take due care to ensure that it retains its unaided self financed status by recovering its actual revenue and capital costs including the interest payable on loans and the fee concessions awarded as per the Act.
- c) The University may prescribe a different fee structure for each programme, for Resident Indian Students and for children/wards of Non Resident Indians.
- d) The programme and examination fees chargeable from students for various programmes of studies and revisions thereof shall be proposed by a Fee Committee to be constituted by the Vice Chancellor. The composition of the Fee Committee shall be as follows:
  - (i) One Dean nominated by the Vice Chancellor as Chairman.
  - (ii) Nominee of the Sponsoring Body
  - (iii) Chief Finance & Accounts Officer
  - (iv) Registrar as Member Secretary

The proposal of the Fee Committee shall be considered by the Board of Management for its recommendations to the Governing Body for consideration and approval. A built-in provision for a reasonable escalation of fees shall be made in the Regulations to offset the rise in cost. This provision shall be mentioned in the admission bulletin/ prospectus of the University.

The Fee Committee shall review the escalation and the levels of fee every year and recommend any change in the fee structure as appropriate.

The State Government shall be informed about the change in fee structure.

- e) Further provisions shall be such as may be specified from time to time by the Act, or any Statutes, Ordinances, Regulations or Rules of the University.

## **CHAPTER VIII**

### **RESIDENCE OF STUDENTS**

#### **9. RESIDENCE OF STUDENTS**

- a) The University may maintain such and as many Hostels as it may determine from time to time, for the residence of Under Graduate, Post Graduate and Research Students of the University.
- b) The internal administration and discipline of the Hostels shall be vested in Dean, Students Welfare/Proctor who will be assisted by warden(s).
- c) The University may, if considered necessary, constitute a Managing Committee with the approval of the Board of Management for management of the Hostel(s).
- d) The University shall provide boarding and lodging facilities to the students in Hostels to the extent possible. The allotment of Hostel rooms, welfare of student, discipline, grievance redressal mechanism, re-allotment & withdrawal policy and other related matters shall be governed by Regulations which may be framed in this regard.
- e) Ragging, its abetment, eve-teasing and / or any kind of mental or physical harassment, either directly or indirectly, of any student(s) by whatsoever name called which may hurt the sensibilities or self-esteem of a student(s), inside or outside the University and/or its hostel(s) / mess, cafeteria is strictly prohibited by law.

Disorderly conduct whether by words spoken or written or by an act, which has the effect of teasing, treating or handling with rudeness any other student(s), indulging in rowdy or indiscipline activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or junior student(s) or asking the student(s) to do any act or perform something, which such student(s) will

not do in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student shall constitute an act of ragging.

- f) The University or its employees shall not be held responsible in any manner whatsoever in case of any injury and/or loss of belongings of any hostel residents for any reason whatsoever including fire or any natural calamity.
- g) Any breach of Hostel rules shall invite an enquiry and if the student is found guilty, then the Competent Authority shall take disciplinary action as deemed fit, depending on the case, including expulsion from the hostel.
- h) Further provisions shall be such as may be specified from time to time by the Act, or any Statutes, Ordinances, Regulations or Rules of the University.

## **CHAPTER IX**

### **DISCIPLINARY ACTION**

#### **10. DISCIPLINARY ACTION**

- a) Every student enrolled in the University shall be under disciplinary control of the University and its Departments/Schools/Centres/ Constituent Units.
- b) At the time of admission, every student shall be required to sign a declaration that on admission, he submits himself to the disciplinary jurisdiction of the Vice Chancellor and other authorities of the University, its Departments/Schools/Centres/ Constituent Units who may be vested with the authority to exercise discipline under the acts, the Statutes, the Ordinances, the Regulations and Guidelines that have been framed therein by the University
- c) The University shall maintain high standards of discipline in the Campus and in the Hostels. The Dean of Students Welfare / Proctor shall be overall in-charge of student discipline. The Dean of Students Welfare / Proctor shall be assisted in this task by, Teachers/Hostel Wardens. Students shall be provided with copies of Codes of Conduct. A Manual of Disciplinary Action duly approved by the Board of Management shall be used to regulate disciplinary actions.
- d) Without prejudice to the powers of the Vice Chancellor, the Dean, Students Welfare and the Proctor as aforesaid, detailed Guidelines for discipline and proper conduct shall be framed which may be supplemented, wherever necessary, by the Heads of Departments/Schools/Centres/ Constituent Units as they may specify for these purposes and submit the same for approval by the Vice Chancellor
- e) Without prejudice to the generality of the power to maintain and enforce discipline under these Ordinances, the following shall amount to act of

indiscipline or misconduct on the part of a student of the University and its Departments/Schools/Centres/ Constituent Units:

- (i) Physical assault or threat to use physical force against any member of the teaching and non-teaching staff of any Departments/Schools/Centres/ Constituent Units and against any student of the University;
- (ii) Unauthorisedly remaining absent from the class, test or examination or any other curricular or co-curricular activity which he is expected to participate in;
- (iii) Carrying of, use of or threat to use of any weapons;
- (iv) Misbehavior or cruelty towards any other student, teacher or any other employee of the University, a college or institution;
- (v) Use of drugs or other intoxicants except those prescribed by a qualified doctor;
- (vi) Any violation of the provisions of the Civil Rights Protection Act, 1976;
- (vii) Any violation of the provisions of the sexual harassment of women at work place (prevention, prohibition and redressal) Act, 2013;
- (viii) Indulging in or encouraging violence or any conduct which involves moral turpitude;
- (ix) Any form of gambling;
- (x) Discrimination against any student or a member of staff on grounds of caste, creed, language, place of origin, social and cultural background or any of them;
- (xi) Practicing casteism and untouchability in any form or inciting any other person to do so;

- (xii) Any act of commission or omission, whether verbal or otherwise, derogatory to women;
- (xiii) Smoking, use of narcotics, possession and consumption of alcoholic beverages or gambling in any form;
- (xiv) Any attempt at bribing or corruption of any manner or description;
- (xv) Willful destruction of the property of the University or its Departments/Schools/Centres/ Constituent Units etc.;
- (xvi) Behaving in rowdy, intemperate or disorderly manner in the premises of the University or encouraging or inciting any other person to do so;
- (xvii) Creating discord, ill-will or intolerance among the students on sectarian or communal grounds or inciting any other student to do so;
- (xviii) Causing disruption of any manner of the academic functioning of the University system;
- (xix) Indulging in or encouraging any form of disruptive activity connected with tests, examinations or any other activity of the University or the college or the institution, as the case may be;
- (xx) Ragging;
- (xxi) Violation of the status, dignity and honour of students, in particular women students and those belonging to a scheduled caste or a scheduled tribe or other backward class; Any action or attitude, conscious or unconscious, that subordinates an individual or group based on skin colour or race or appearance, either individually or collectively;

- (xxii) Verbal abuse, mental or physical torture, aggression, corporal punishment, harassment, trauma, indecent gesture and obscene behavior of students;
  - (xxiii) Indulging in or encouraging any form of disruptive activity connected with tests, examinations or any other activity of the University.
- f) Further provisions shall be such as may be specified from time to time by the Act, or any Statutes, Ordinances, Regulations or Rules of the University.

## **CHAPTER X**

### **OTHER BODIES OF THE UNIVERSITY**

#### **11. OTHER BODIES OF THE UNIVERSITY**

For smooth and efficient functioning of the University, the Board of Management shall constitute Standing Committees and other Bodies specifying their compositions, powers, functions and tenure.

## **CHAPTER XI**

### **COOPERATION AND COLLABORATIONS**

#### **12. COOPERATION AND COLLABORATIONS**

- a) The University shall cooperate and collaborate with other Universities, Institutions and other learned bodies on mutually agreed terms in following areas:
- (i) Joint research programmes.
  - (ii) Sharing of library, laboratory and other academic resources.
  - (iii) Jointly arranged:
    - Conferences.
    - Training Programmes.
    - Refresher courses, etc.
  - (iv) Expert lectures of faculty.
  - (v) Exchange of faculty and Students
  - (vi) Summer/Winter School
- b) The University shall identify and actively seek cooperation and collaboration with Centres of Excellence in India and abroad in the following activities:
- (i) Joint research projects funded by national and international agencies.
  - (ii) Articulation of syllabi/ course contents of academic programmes
  - (iii) Exchange of faculty for teaching, research and training.
  - (iv) Sharing of course and instruction materials.
  - (v) Jointly establishing Centres.

- (vi) Jointly developing e-courses for interactive and interactive-integrative learning.
- (vii) Any other activities of mutual benefit.
- c) The scope, terms and conditions of cooperation and collaboration shall be approved by the Board of Management on the recommendation of the Academic Council.
- d) Further provisions shall be such as may be specified from time to time by the Act, or any Statutes, Ordinances, Regulations or Rules of the University.

## **CHAPTER XII**

### **ESTABLISHMENT OF SPECIAL UNIVERSITY UNITS**

#### **13. ESTABLISHMENT OF SPECIAL UNIVERSITY UNITS**

On the recommendations of the Academic Council, the Board of Management shall make provisions for establishment of Centres for Studies, Interdisciplinary Studies & Special Studies, Research, Community Outreach, as well as specialized Laboratories. The Board of Management may constitute special Board(s) of Studies and Committee(s) for providing guidance to these Centres.

## **CHAPTER XIII**

### **SUBSEQUENT ORDINANCES**

#### **14. SUBSEQUENT ORDINANCES**

Any additions or modifications of the University Ordinances shall be proposed by the Board of Management on the recommendation of the Academic Council, for the approval of the State Government.

## **CHAPTER XIV**

### **RESIDUAL PROVISION**

#### **15. RESIDUAL PROVISION**

- a) In case of any dispute/difference of interpretation of provisions made in the Ordinances and Regulations, the decision of the Chancellor shall be final.
- b) Disputes, if any, arising out of this Ordinance and subsequent Ordinances and Rules and Regulations framed their under, shall be within the jurisdiction of Gurgaon court only.

Anything contrary to the provisions of “The Haryana Private Universities Act, 2006” (as amended from time to time) will be treated as null and void.